

Application for Low Impact Outdoor Event

If you have any queries or require help in completing this application, please contact the Events and Permits Administration Officer on 9528 0449.

This form will be assessed and the City will notify you of the outcome. Please note that it may be determined that you are required to submit a Medium or High Risk Outdoor Event Application.

Event Details			
Name of Event			
Location			
Event date/s			
	Time from		Until

Expected number of patrons	At any one time		Overall	
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Brief description of event e.g. sporting, commercial, types of entertainment

Applicant Details		
Company/organisation		
Not for Profit Organisation	☐ Yes ☐ No	<i>If yes, please provide evidence of Not for Profit status</i>
Public Liability Insurance	☐ Yes ☐ No	<i>Please attach a copy of the Certificate of Currency</i>
ABN		
Contact Person		
Postal Address		
Suburb		Postcode
Phone number		
Email address		

The City of Rockingham is collecting your personal information to process an application for event approval under the Health (Public Building) Regulations 1992. It may also be used for secondary purposes which would be reasonably expected.

We may share this information with other government agencies in order to assess the application. If you choose to not provide your personal information, we may not be able to process the application.

To access, correct or learn more about how we handle personal information please contact privacy@rockingham.wa.gov.au or visit rockingham.wa.gov.au/privacy.

Event Information

Will there be amplified music or noise at the event?	☐ Yes	☐ No
Will any food or drink be provided or sold at the event?	☐ Yes	☐ No
Will any non-edible products be provided or sold at the event?	☐ Yes	☐ No
Will there be any amusements (e.g. rides, bouncy castle) or activities (e.g. face painter, roving entertainer, animal farm) at the event?	☐ Yes	☐ No
Will there be any temporary structures over 3m x 3m at the event?	☐ Yes	☐ No
Is the event an on-road event i.e. cycling, triathlon etc.?	☐ Yes	☐ No

Declaration

I, the undersigned, certify that I have authority on behalf of the company / organisation to submit this application and that the information contained herein is, to the best of my knowledge, true and correct.

Name	
Signature	Date